



**Workshop on
Administration in the Institution
Platform: Microsoft Teams**

Dated: 22/01/2021

To,
The Principal,
L.T.K. College, Lakhipur, Assam

Sub: Confirmation of events hosted by L.T.K. College in association with ICT Academy & International Collaboration with Palo Alto and UI Path.

Respected Sir,

Greetings from ICT Academy !!

Hope you and your esteemed educators of the institution are safe from the COVID-19 spreads.

ICT Academy appreciates and recognizes your association with us as a member institution in the last year. This letter is regarding the coordinator of the events hosted by the college during 2020. Please find below the details of the events:

Sl. No.	Date	Platform	Topic	Timings	Hosted by	No. of Participants
1	18 Dec 2020	Microsoft Teams	Nurturing Graduates on Industry Readiness	02:00 PM to 04:00 PM	IQAC, L.T.K. College	100
2	22 Jan 2021	Microsoft Teams	Formulating Administration in the Institution	10:00 AM to 12:00 PM	IQAC, L.T.K. College	70
3	12 Feb 2021	Microsoft Teams	FDI on Leadership Skills	01:30 PM to 03:00 PM	IQAC, L.T.K. College	80
4	13 March 2021	Microsoft Teams	FDI on Solving Problems	03:00 PM to 04:30 PM	IQAC, L.T.K. College	50

L.T.K. College tied up an International collaboration with Palo Alto and UI Path.

Thanking You

Respectfully,

Subhash Chandra
State Head, North East States, ICT Academy

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CERTIFICATE OF PARTICIPATION

I No. 025/2020
Date: 22 Jan 2021

Chiranjiv Chowlek
Lakhipur Telahi Kamalsharia College, Assam

has participated in 1 Day workshop on

Formulating Administration in the Institution

Conducted by ICT Academy on 22nd January 2021 in

Collaboration with L.T.K. College, Assam.



A one day Workshop on “Formulating Administration in the Institution”, in association with ICT Academy was organized on 22/01/2021.


Principal
L.T.K. College, Assam
North Lakhipur