



Minutes of the IQAC Meeting (Session 2022-23)

Date: 20th September 2022

Agenda: Mid-Session Review, Community Engagement, and Discussion on Shortfalls of the Submitted SSR

Chairperson: The Principal highlighted the need for enhanced community engagement and revisited the challenges faced in meeting the NAAC SSR benchmarks.

Discussion Points:

1. Review of Academic Progress:

- Evaluation of ongoing Add-on Courses and their relevance to employability enhancement.
- Assessment of student participation in seminars, group discussions, and experiential learning activities.

2. Community Outreach:

- Analysis of the impact of NSS and other club activities in promoting environmental awareness and gender sensitization.

3. SSR Shortfalls:

- Identification of gaps in infrastructure and resource allocation as noted in the SSR feedback.
- Shortage of permanent teaching staff and its implications on quality improvement efforts.

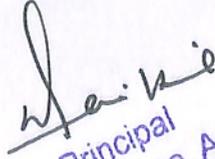
Decisions Taken:

1. Expansion of community welfare programs with a focus on:
 - Waste management.
 - Plastic-free campus initiatives.
2. Conducting frequent feedback sessions with stakeholders to ensure transparency in internal assessments.
3. Addressing SSR shortfalls by prioritizing improvements in IT-enabled classrooms and faculty recruitment.

Action Plan:

1. Collaborate with external agencies for technical workshops aimed at enhancing skill development.
2. Conduct a green audit to strengthen environmental sustainability efforts.
3. Engage with faculty and administrative units to streamline the documentation and compliance process for future SSR submissions.

Adjournment: The meeting concluded with a resolution to address SSR shortfalls systematically and enhance community engagement.


Principal
L.T.K. College, Azad
North Lakhimpur



Minutes of the IQAC Meeting (Session 2022-23) - Meeting 3

Date: February 20th, 2023

Agenda: Research and Innovation Ecosystem

Chairperson: The Principal welcomed members and emphasized fostering a robust research environment.

Discussion Points:

1. Research Review:

- Evaluation of research output, including publication records and ongoing projects.
- Progress on workshops and seminars related to Intellectual Property Rights (IPR) and research methodologies.

2. Innovation and Collaboration:

- Performance analysis of the Institutional Biotech Hub in promoting scientific research.
- Strengthening partnerships with other institutions through MoUs for knowledge exchange.

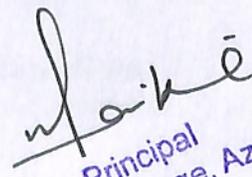
Decisions Taken:

1. Enhance funding opportunities for research by engaging with government and non-governmental agencies.
2. Expand faculty and student exchange programs under active MoUs.

Action Plan:

1. Conduct an internal audit of all research activities to identify gaps and opportunities.
2. Organize a national-level seminar focusing on entrepreneurship and innovation to promote skill development.

Adjournment: The meeting concluded with a shared vision for strengthening the research and innovation culture at the institution.


Principal
L.T.K. College, Azad
North Lakhimpur